



Clerk of the Circuit Court
FOURTEENTH JUDICIAL CIRCUIT
Jackson County, FL

Packet \$14.00

Filing Fee: \$400.00

Other fees due at the time of filing include: Copies to be served: \$1.00/page approx. \$7.00
Issuance of Summons: \$10.00

Other fees not due at the time of filing: Fee to Sheriff or Process Server: varies starting at \$40.00

STEPPARENT ADOPTION-CHILD

THIS PACKET CONTAINS THE FOLLOWING FORMS:

- [CIVIL COVER SHEET](#)
- [NOTICE OF LIMITED SERVICES PROVIDED](#)
- [JOINT PETITION FOR ADOPTION BY STEPPARENT](#)
- [SUMMONS](#)
- [CONSENT AND WAIVER BY PARENT \(2\)](#)
- [CONSENT OF ADOPTEE](#)
- [UNIFORM CHILD CUSTODY JURISDICTION AND ENFORCEMENT ACT \(UCCJEA\) AFFIDAVIT](#)
- [INDIAN CHILD WELFARE ACT AFFIDAVIT](#)
- [EMAIL SERVICE ADDRESS \(REQUIRED-CHOOSE ONE\)](#)
 - [DESIGNATION OF EMAIL ADDRESS \(REQUIRED\)](#)
 - [REQUEST TO BE EXCUSED FROM E-MAIL SERVICE](#)
- [MOTION FOR SEARCH OF THE PUTATIVE FATHER REGISTRY](#)
- [DEPARTMENT OF HEALTH-CERTIFIED STATEMENT OF FINAL DECREE OF ADOPTION-
complete and bring back to clerk's office once final judgment is entered.](#)

YOU MUST PROVIDE THE FOLLOWING:

- A COPY OF YOUR FLORIDA DRIVER'S LICENSE (You must be a Jackson County resident to file for a name change in this county.)

*****DO NOT SIGN THESE FORMS UNLESS YOU ARE IN THE PRESENCE OF A NOTARY PUBLIC.***** We can notarize your signature in the Circuit Civil/Family Law Department.

When all forms have been completed, please return them to the Circuit Civil/Family Law Department of the Jackson County Clerk of Court, along with your filing fee of \$400.00. Your case will be forwarded to the Family Court Specialist for review. You may check back with a Deputy Clerk in 2 to 3 weeks for the status of your case.

It is your responsibility to call the Circuit Civil/Family Law Department (850) 482-9552 to find out the status of your case. When the file is procedurally correct, a final hearing will be scheduled.