

IN THE CIRCUIT COURT OF THE FOURTEENTH JUDICIAL
CIRCUIT IN AND FOR JACKSON COUNTY, FLORIDA

Petitioner,

and

Respondent.

Case No: _____

Division: _____

**DESIGNATION OF E-MAIL ADDRESS BY A PARTY
NOT REPRESENTED BY AN ATTORNEY**

Pursuant to Fla. R. Gen. Prac. & Jud. Admin. 2.516(b)(1)(C), I, _____,
designate the e-mail address(es) below for electronic service of all documents related to this case.

By completing this form, I am authorizing the court, clerk of court, and all parties to send copies
of notices, orders, judgments, motions, pleadings, or written communications to me by e-mail or through
the Florida Court E-File Portal.

I understand that I must keep the clerk's office and the opposing party, or parties, notified of my
current e-mail address(es) on record at the clerk's office.

Primary E-Mail (required): _____

Secondary E-Mail (optional): _____

Secondary E-Mail (optional): _____

CERTIFICATE OF SERVICE

I certify that a copy hereof has been furnished to the clerk of court for _____ County and
_____ (insert name(s) and address(es) of parties used for service) by
____ (e-mail) ____ (delivery) ____ (mail) on _____ (date).

Signature: _____

Print name: _____

E-Mail Address: _____

Address: _____

Phone Number: _____