

Clerk of the Circuit Court FOURTEENTH JUDICIAL CIRCUIT Jackson County, FL

Packet \$30.00

Filing Fee: \$408.00

Other fees due at the time of filing include: Copies to be served: \$1.00/page approx. \$34.00

Issuance of Summons: \$10.00

Other fees not due at the time of filing: Fee to Sheriff or Process Server: varies starting at \$40.00

DISSOLUTION OF MARRIAGE NO CHILDREN/WITH PROPERTY

THIS PACKET CONTAINS THE FOLLOWING FORMS:

- <u>CIVIL COVER SHEET(REQUIRED)</u>
- PERSONAL INFORMATION SHEET (REQUESTED BY CLERK)
- PETITION FOR DISSOLUTION OF MARRIAGE (REQUIRED)
- SUMMONS-(REQUIRED IF OTHER PARTY IS TO BE SERVED)
- FAMILY LAW PRETRIAL ORDER (REQUIRED)
- NOTICE OF SOCIAL SECURITY NUMBER (REQUIRED)
- FAMILY LAW FINANCIAL AFFIDAVIT (REQUIRED-CHOOSE ONE)
 - o FAMILY LAW FINANCIAL AFFIDAVIT (INCOME UNDER \$50,000)
 - FAMILY LAW FINANCIAL AFFIDAVIT (INCOME \$50,000 OR MORE)
- <u>CERTIFICATE OF MANDATORY DISCLOSURE</u> (REQUIRED)
- MARITAL SETTLEMENT AGREEMENT (REQUIRED)
- EMAIL SERVICE ADDRESS (REQUIRED-CHOOSE ONE)
 - DESIGNATION OF EMAIL ADDRESS (REQUIRED)
 - REQUEST TO BE EXCUSED FROM E-MAIL SERVICE
- <u>DISCLOSURE FROM A NON-LAWYER</u> (REQUIRED IF NON-LAWYER COMPLETE FORMS)
- NOTICE OF LIMITED SERVICES PROVIDED(REQUIRED)
- NOTICE OF RELATED CASES (REQUIRED)
- ANSWER (3 OPTIONS) (FOR RESPONDENT-CHOOSE ONE)
 - o ANSWER, WAIVER, AND REQUEST FOR COPY OF FINAL JUDGMENT
 - ANSWER TO PETITION FOR DISSOLUTION OF MARRIAGE
 - o ANSWER TO PETITION AND COUNTER PETITION FOR DISSOLUTION OF MARRIAGE
 - FILING FEE FOR COUNTER PETITION IS \$295.00

YOU MUST HAVE A VALID FLORIDA DRIVER'S LICENSE WITH AN ISSUANCE DATE AT LEAST 6 MONTHS PRIOR TO FILING.

*** DO NOT SIGN THESE FORMS UNLESS YOU ARE IN THE PRESENCE OF A NOTARY PUBLIC.*** We can notarize your signature in the Circuit Civil/Family Law Department.

When all forms have been completed, please return them to the Circuit Civil/Family Law Department of the Jackson County Clerk of Court, along with your filing fee of \$408.00 and other fees. Your case will be forwarded to the Family Court Specialist for review once we receive proof of service on the other party. You may check back with a Deputy Clerk in 2 to 3 weeks after service on the other party for the status of your case.

It is your responsibility to call the Circuit Civil/Family Law Department (850) 482-9552 to find out the status of your case. When the file is procedurally correct, a final hearing will be scheduled.