



Clerk of the Circuit Court  
Jackson County, FL

Packet \$29.00

Filing Fee: \$408.00

Other fees due at the time of filing include: Copies to be served: \$1.00/page approx. \$23.00  
Issuance of Summons: \$10.00

Other fees not due at the time of filing: Fee to Sheriff or Process Server: varies starting at \$40.00

**DISSOLUTION OF MARRIAGE NO CHILDREN/NO PROPERTY**

**THIS PACKET CONTAINS THE FOLLOWING FORMS:**

- [CIVIL COVER SHEET](#) (REQUIRED)
- [PERSONAL INFORMATION SHEET](#) (REQUESTED BY CLERK)
- [PETITION FOR DISSOLUTION OF MARRIAGE](#) (required)
- [SUMMONS](#) (required if other party must be served)
- [FAMILY LAW PRETRIAL ORDER](#) (required)
- [DISCLOSURE FROM A NON-LAWYER](#) (ONLY IF SOMEONE ASSISTS IN FILLING OUT FORMS)
- [NOTICE OF LIMITED SERVICES PROVIDED](#) (REQUIRED)
- [NOTICE OF RELATED CASES](#) (required)
- EMAIL SERVICE ADDRESS (REQUIRED-CHOOSE ONE)
  - [DESIGNATION OF EMAIL ADDRESS \(REQUIRED\)](#)
  - [REQUEST TO BE EXCUSED FROM E-MAIL SERVICE](#)
- [NOTICE OF SOCIAL SECURITY NUMBER](#) (required)
- FAMILY LAW FINANCIAL AFFIDAVIT (CHOOSE ONLY ONE) (REQUIRED)
  - [FAMILY LAW FINANCIAL AFFIDAVIT \(INCOME UNDER \\$50,000\)](#)
  - [FAMILY LAW FINANCIAL AFFIDAVIT \(INCOME \\$50,000 OR MORE\)](#)
- [CERTIFICATE OF MANDATORY DISCLOSURE](#) (REQUIRED)
- ANSWER (3 OPTIONS) (**RESPONDENT**-choose only one of the options)
  - [ANSWER, WAIVER, AND REQUEST FOR COPY OF FINAL JUDGMENT](#)
  - [ANSWER TO PETITION FOR DISSOLUTION OF MARRIAGE](#)
  - [ANSWER TO PETITION AND COUNTER PETITION FOR DISSOLUTION OF MARRIAGE](#)
    - FILING FEE FOR COUNTER PETITION IS \$295.00

YOU MUST HAVE A VALID FLORIDA DRIVER'S LICENSE WITH AN ISSUANCE DATE AT LEAST 6 MONTHS PRIOR TO FILING.

**\*\*\*DO NOT SIGN THESE FORMS UNLESS YOU ARE IN THE PRESENCE OF A NOTARY PUBLIC.\*\*\*** We can notarize your signature in the Circuit Civil/Family Law Department.

When all forms have been completed, please return them to the Circuit Civil/Family Law Department of the Jackson County Clerk of Court, along with your filing fee of \$408.00 and other fees. Your case will be forwarded to the Family Court Specialist for review once we receive proof of service on the other party. You may check back with a Deputy Clerk in 2 to 3 weeks after the party is served for the status of your case.

It is your responsibility to call the Circuit Civil/Family Law Department (850) 482-9552 to find out the status of your case. When the file is procedurally correct, a final hearing will be scheduled.