



Clerk of the Circuit Court  
Jackson County, FL

Packet \$25.00

Filing Fee: \$50.00

Other fees due at the time of filing include: Copies to be served: \$1.00/page approx. \$20.00  
Issuance of Summons: \$10.00

Other fees not due at the time of filing: Fee to Sheriff or Process Server: varies starting at \$40.00

**PETITION FOR MODIFICATION OF CUSTODY OR VISITATION**

**THIS PACKET CONTAINS THE FOLLOWING FORMS:**

- [CIVIL COVER SHEET \(REQUIRED\)](#)
- [PERSONAL INFORMATION SHEET \(REQUESTED BY CLERK\)](#)
- [DISCLOSURE FROM A NON-LAWYER \(REQUIRED IF NON-LAWYER COMPLETED FORMS\)](#)
- [NOTICE OF LIMITED SERVICES PROVIDED \(REQUIRED\)](#)
- [NOTICE OF RELATED CASES \(REQUIRED\)](#)
- [SUPPLEMENTAL PETITION TO MODIFY PARENTAL RESPONSIBILITY, VISITATION OR PARENTING PLAN/TIME-SHARING SCHEDULE AND OTHER RELIEF \(REQUIRED\)](#)
- [SUMMONS \(REQUIRED IF OTHER PARTY IS TO BE SERVED\)](#)
- [NOTICE OF SOCIAL SECURITY NUMBER \(REQUIRED\)](#)
- [UNIFORM CHILD CUSTODY JURISDICTION ENFORCEMENT ACT AFFIDAVIT \(REQUIRED\)](#)
- [FAMILY LAW FINANCIAL AFFIDAVIT \(REQUIRED-CHOOSE ONE\)](#)
  - [FAMILY LAW FINANCIAL AFFIDAVIT \(INCOME UNDER \\$50,000\)](#)
  - [FAMILY LAW FINANCIAL AFFIDAVIT \(INCOME \\$50,000 OR MORE\)](#)
- [CERTIFICATE OF MANDATORY DISCLOSURE \(REQUIRED\)](#)
- [EMAIL SERVICE ADDRESS \(REQUIRED-CHOOSE ONE\)](#)
  - [DESIGNATION OF EMAIL ADDRESS \(REQUIRED\)](#)
  - [REQUEST TO BE EXCUSED FROM E-MAIL SERVICE](#)
- [CHILD SUPPORT GUIDELINES WORKSHEET \(REQUIRED IF ASKING FOR SUPPORT\)](#)
- [PARENTING PLAN \(REQUIRED\)](#)

**\*\*\*DO NOT SIGN THESE FORMS UNLESS YOU ARE IN THE PRESENCE OF A NOTARY PUBLIC.\*\*\*** We can notarize your signature in the Circuit Civil/Family Law Department.

When all forms have been completed, please return them to the Circuit Civil/Family Law Department of the Jackson County Clerk of Court, along with your filing fee of \$50.00 and other fees. Your case will be forwarded to the Family Court Specialist for review once the other party has been served. You may check back with a Deputy Clerk in 2 to 3 weeks after service on the other party for the status of your case.

It is your responsibility to call the Circuit Civil/Family Law Department (850) 482-9552 to find out the status of your case. When the file is procedurally correct, a final hearing will be scheduled.