



# Clerk of the Circuit Court

## Jackson County, FL

Packet \$25.00

Filing Fee: \$300.00

Other fees due at the time of filing include: Copies to be served: \$1.00/page approx. \$28.00  
Issuance of Summons: \$10.00

Other fees not due at the time of filing: Fee to Sheriff or Process Server: varies starting at \$40.00

## **PETITION TO DISESTABLISH PATERNITY AND/OR TERMINATE CHILD SUPPORT OBLIGATION**

### **THIS PACKET CONTAINS THE FOLLOWING FORMS:**

- [CIVIL COVER SHEET](#) (required)
- [PERSONAL INFORMATION SHEET](#) (requested by clerk)
- [DISCLOSURE FROM A NON-LAWYER](#) (required if someone filled out forms for you)
- [NOTICE OF LIMITED SERVICES PROVIDED](#) (required by petitioner)
- [NOTICE OF RELATED CASES](#) (required)
- [PETITION TO DISESTABLISH PATERNITY AND/OR TERMINATE CHILD SUPPORT OBLIGATION](#) (required)
- [SUMMONS](#) (required if having other party served)
- [FAMILY LAW PRETRIAL ORDER](#) (required)
- EMAIL SERVICE ADDRESS (REQUIRED-CHOOSE ONE)
  - [DESIGNATION OF EMAIL ADDRESS \(REQUIRED\)](#)
  - [REQUEST TO BE EXCUSED FROM E-MAIL SERVICE](#)
- [UNIFORM CHILD CUSTODY JURISDICTION ENFORCEMENT ACT AFFIDAVIT](#) (required)
- [NOTICE OF SOCIAL SECURITY NUMBER](#) (required)
- Family Law Financial Affidavit (choose only one per party): (required)
  - [FAMILY LAW FINANCIAL AFFIDAVIT \(INCOME UNDER \\$50,000\)](#)
  - [FAMILY LAW FINANCIAL AFFIDAVIT \(INCOME \\$50,000 OR MORE\)](#)
- [CERTIFICATE OF MANDATORY DISCLOSURE](#) (required)
- ANSWER (2 OPTIONS)- (choose only one) (FOR RESPONDENT ONLY)
  - [ANSWER TO PETITION TO DETERMINE PATERNITY](#)
  - [ANSWER TO PETITION AND COUNTERPETITION TO DETERMINE PATERNITY](#)
    - COUNTER PETITION COSTS \$295 TO FILE

**\*\*\*DO NOT SIGN THESE FORMS UNLESS YOU ARE IN THE PRESENCE OF A NOTARY PUBLIC.\*\*\*** We can notarize your signature in the Circuit Civil/Family Law Department.

When all forms have been completed, please return them to the Circuit Civil/Family Law Department of the Jackson County Clerk of Court, along with your filing fee of \$300.00 and other fees. If you make your own copies of your signed and notarized paperwork, you will not have to pay \$1.00 per page for the copies needed to serve the other party. Once proof of service is received by our office, your case will be forwarded to the Family Court Specialist for review. You may check back with a Deputy Clerk in 2 to 3 weeks for the status of your case.

This petition and other documents must be served on the other party. The sheriff's office may or may not be able to serve your paperwork and that fee is \$40.00. If the sheriff's office cannot serve your paperwork, you will need to hire a private process server. If you allege in the petition that paternity has already been established, as a matter of law, you must include a certified copy of the final order of paternity when you file your paperwork.