



Clerk of the Circuit Court  
FOURTEENTH JUDICIAL CIRCUIT  
Jackson County, FL

Packet \$15.00

Filing Fee: \$400.00

Other fees due at the time of filing include: Copies to be served: \$1.00/page approx. \$15.00

Issuance of Summons: \$10.00

Other fees not due at the time of filing: Fee to Sheriff or Process Server: varies starting at \$40.00

**NAME CHANGE-CHILD**

**THIS PACKET CONTAINS THE FOLLOWING FORMS:**

- [CIVIL COVER SHEET](#)
- [PERSONAL INFORMATION SHEET](#)
- [DISCLOSURE FROM A NON-LAWYER](#)
- [NOTICE OF LIMITED SERVICES PROVIDED](#)
- [NOTICE OF RELATED CASES](#)
- [PETITION FOR CHANGE OF NAME \(CHILD\)](#)
- [SUMMONS](#)
- [CONSENT FOR CHANGE OF NAME \(CHILD\)](#)
- [BUREAU OF VITAL STATISTICS REPORT OF LEGAL NAME CHANGE FORM](#)

**YOU MUST PROVIDE THE FOLLOWING:**

- A COPY OF YOUR FLORIDA DRIVER'S LICENSE (You must be a Jackson County resident to file for a name change in this county.)

**\*\*\*DO NOT SIGN THESE FORMS UNLESS YOU ARE IN THE PRESENCE OF A NOTARY PUBLIC.\*\*\*** We can notarize your signature in the Circuit Civil/Family Law Department.

When all forms have been completed, please return them to the Circuit Civil/Family Law Department of the Jackson County Clerk of Court, along with your filing fee of \$400.00. Your case will be forwarded to the Family Court Specialist for review. You may check back with a Deputy Clerk in 2 to 3 weeks for the status of your case.

It is your responsibility to call the Circuit Civil/Family Law Department (850) 482-9552 to find out the status of your case. When the file is procedurally correct, a final hearing will be scheduled.